

Lesson Planning for One-on-One Instruction

Why make a lesson plan?

- To focus and direct your sessions
- To identify skills to practice
- To identify criteria for assessment
- To record topics you have covered

What does a lesson look like?

- Warm up / review of previous session's concepts
- Introduce the new concept (link to concepts previously covered)
- Practice the new concept (using real-life tasks and authentic materials)
- Connect the new skills to the learner's life (how will they use the skill between sessions?)
- Informally assess learner's ability to use their new skills (this will help determine your next session)

Where Do I Begin?

1. Get to know your learner. Have casual conversations. Listen to your learner.
 - Listening and talking with your learner helps you:
 - Identify common mistakes that your learner makes (word order, incorrect verbs, pronouns, missing articles or prepositions, lack of vocabulary)
2. Set goals **with** your learner **not for** your learner.
 - Ask "What? Who? Where?"
 - What do you need to read, write, listen to, speak about?
 - What type of activities do you need to use English for?
 - Who do you want to speak English with?
 - Where do you want to speak English?
 - Make goals specific and measurable. For example:
 - Write a cover letter, a resume, or a follow-up email.
 - Participate in casual conversations with co-workers.
 - Ask for and share feelings or opinions.
 - Write incident reports at work.
3. Start with the material that your learner needs to use.
 - What grammar and vocabulary do they need to complete the report?
 - What pragmatic knowledge do they need to communicate with their supervisors, co-workers, classmates, strangers, or neighbours?
 - What standards do they need to know about when writing emails or letters?

What is important when planning?

- Maximize your learner's use of English and ways to interact
- Provide opportunities to practice and use material in more than one way
- Build a repertoire of teaching methods and incorporate them into sessions
- Provide opportunities for both fluency (producing language coherently) and accuracy (producing language correctly)
- Focus on two or three goals each session
- Use different activities and materials to practice the same concept

What resources and materials are available?

***For activity ideas, see Tip Sheet #3 - Lesson Planning for Small Group Instruction**

Canadiana	<ul style="list-style-type: none"> ➤ Janis's ESL Links, http://www.issbc.org/janis-esl/subtopiccanada.html ➤ LINC Home Study materials, https://www.linchomestudy.ca/online/eaonline/CanadianCorner/index.html ➤ Teachers' Corner, https://www.canada.ca/en/immigration-refugees-citizenship/services/canadians/celebrate-being-canadian/teachers-corner.html
Casual conversations / Small talk	<ul style="list-style-type: none"> ➤ Real English for Gamers – Fun In-Game Conversations (Small Talk), https://youtu.be/PZP-LinHiFc ➤ Small Talk (Campus Movie Fest), https://youtu.be/PNTCM7cbrsc ➤ Top Notch TV has a variety of language usage, such as: https://youtu.be/hIO5V-rkVEE ; https://youtu.be/23vDi6Q-mNE
Everyday Life	<ul style="list-style-type: none"> ➤ English Express, https://calp.ca/express ➤ Interactive English 1 and 2, https://ie.norquest.ca/ ➤ Teaching English, https://www.teachingenglish.org.uk/resources/adults/lesson-plans
Goal setting	<ul style="list-style-type: none"> ➤ For goal-setting forms with visuals for ESL 1, ESL 2, and ESL 3 go to: http://www.eastsideliteracy.org/tutorsupport/Groups/GroupIdeas.htm ➤ Tips on how to set goals with your students are available at: https://thebestticher.wordpress.com/2017/01/09/goal-setting-with-students/
Lesson planning, strategies, and activities	<ul style="list-style-type: none"> ➤ Demystifying CLB Lesson Planning, https://youtu.be/Nez2VXclSwM ➤ Ready made lesson plans available on Tutela (available for members only. Membership is free to all ESL professionals): https://tutela.ca/Resources?resource_type=&content=lesson%20planning
Workplace Skills	<ul style="list-style-type: none"> ➤ Gaining Access: New Employee Orientation for Newcomers to the Workplace, https://www.norquest.ca/research-innovation/colbourne-institute-for-inclusive-leadership/projects/completed-projects/gaining-access-new-employee-orientation-for-newcomers-to-the-workplace.aspx ➤ Language for Work, https://www.atesl.ca/resources/resource-library/language-work/

NOTE: If the links won't open when you click on them, then copy and paste the link into your web browser.