

Program and Learner Progress Chart

What are the steps for starting an ESL program?

		Rural Routes Resources
<p>Orientation and initial engagement</p> 	<ul style="list-style-type: none"> ➤ What do you need to know about the field of ESL? ➤ Who are the clients? How will you connect with them? ➤ What community resources do you have to work with? ➤ How will you recruit volunteers? 	<p>RR Tip Sheets*: 9 – The Canadian Language Benchmarks (CLBs) 15 – ESL Acronyms for the Uninitiated!</p> <p>RR Workshops*: Introduction to the CLBs Starting or Inheriting an ESL Program: Steps to Success</p>
<p>Community needs assessment</p> 	<ul style="list-style-type: none"> ➤ What are the learners’ goals and reasons for learning English? ➤ What skills are they focusing on? ➤ What is the learners’ availability? 	<p>RR Tip Sheets*: 11 – Needs Assessment 14 – EAP/ESP/EWP</p> <p>Other RR Resources*: ESL Needs Assessment Tool</p>
<p>Program development</p> 	<ul style="list-style-type: none"> ➤ What is the best way to meet this population’s needs given your resources? ➤ What will be your general outcomes, goals, and procedures? 	<p>RR Tip Sheets*: 2 – Starting a Classroom</p> <p>Other RR Resources*: Roots and Connections</p>
<p>Resource identification</p> 	<ul style="list-style-type: none"> ➤ What resources do you have? ➤ What curriculum will you use? ➤ What materials can you obtain? 	<p>RR Tip Sheets*: 13 – Key Resources</p> <p>RR Workshops*: ATESL Best Practices Introduction to On Target! Introduction to Open Education Resources (OER)</p>
<p>Staff and volunteer development</p> 	<ul style="list-style-type: none"> ➤ What training opportunities for your staff can you access? ➤ What training opportunities for your volunteers can you access? 	<p>RR Tip Sheets*: 5 – ESL Essentials for the New Teacher or Tutor 10 – So You Want To Be an ESL Teacher</p> <p>RR Workshops*: ESL Tutor Training Introduction to One on One Instruction Working with Trauma Affected ESL Learners</p>

***Due to space, not all of the tip sheets and workshops available through Rural Routes are listed. Check out the “resources” and “services” tabs at <https://eslruralroutes.norquest.ca/home.aspx>**

How do learners progress through the program?

Rural Routes Resources		
<p>First contact and needs assessment</p> 	<ul style="list-style-type: none"> ➤ Assess learners’ goals, needs, interests, availability, and language level using: <ul style="list-style-type: none"> ○ Initial interview ○ Questionnaire ○ Language assessment 	<p>RR Tip Sheets*: 8 – Learner Assessment 11 – Needs Assessment</p> <p>RR Workshops*: ESL Assessment</p> <p>Other RR Resources*: Learner/Student Language Assessment</p>
<p>Connection</p> 	<ul style="list-style-type: none"> ➤ Identify potential curriculum, learning opportunities, resources, and materials ➤ Assign learner to an appropriate learning opportunity, such as a class or tutor, conversation or reading group ➤ Share relevant information with instructor/tutor 	<p>RR Tip Sheets*: 13 – Key Resources 14 – EAP/ESP/EWP 16 – Working with ESL Learners</p> <p>RR Workshops*: Learning Disabilities</p>
<p>Planning for learning</p> 	<ul style="list-style-type: none"> ➤ Tutor/instructor and learner together: <ul style="list-style-type: none"> ○ Develop an initial plan / framework for working together ○ Determine logistics (timing, place, length of commitment, etc.) ➤ Tutor/instructor identifies: <ul style="list-style-type: none"> ○ Potential teaching/learning strategies ○ Materials, resources, and learning opportunities (i.e., field trips) 	<p>RR Tip Sheets*: 1 – Useful Websites for ESL Teachers and Students 5 – ESL Essentials for the New Teacher or Tutor 13 – Key Resources</p> <p>RR Workshops*: Foundations for Task-Based Teaching Learning Styles Lesson Planning Made Easy</p>
<p>Ongoing instruction, feedback, and adjustment</p> 	<ul style="list-style-type: none"> ➤ Adjustments are continually made to learning plan, strategies, and activities based on learners’ needs and progress ➤ Tutor/instructor and learner evaluate progress regularly ➤ Tutor/instructor provides feedback to help learner progress 	<p>RR Tip Sheets*: 8 – Learner Assessment 12 – Learning Disabilities 16 – Working with ESL Literacy Learners</p> <p>RR Workshops*: Learning Disabilities</p>
<p>Evaluation</p> 	<ul style="list-style-type: none"> ➤ Conduct outgoing assessment ➤ Elicit feedback from learner and tutor/instructor ➤ Refer learner to other learning opportunities and programs 	<p>RR Tip Sheets*: 6 – Settlement Services and Language Assessment 8 – Learner Assessment</p> <p>RR Workshops*: ESL Assessment</p>

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